**Matoska International Parent Board – School Year 2013-2014**

**Meeting Minutes – February 11, 2014**

**Introduction**

The meeting began at 6:25 p.m.

**Previous Minutes**

The January minutes were unanimously approved.

**White Bear Lake Area Educational Fund**

Dawn Hank presented to bring awareness to the White Bear lake Educational Fund – foundation offers assistance for grants that may not necessarily be granted with public funds. Examples include language camps for students, chalkboard paint for math desks, sports scholarships, etc. Foundation dollars come from community and businesses. Main even fundraisers are golf tournament in June and breakfast event in April. Reach out to the foundation with interest in events.

**Secretary’s Report**

* An email vote was conducted after the January meeting regarding refreshments for the open house. Several members voted Yes and none responded with No.

**Treasurer’s Report – John Rogers**

**January 2014**

- Savings balance per bank statement as of 01-31-14 is $21,471.70

- Checking balance per bank statement as of 01-31-14 is $10,004.41

- Year-to-date income is $27,069.22 and expenses are $14,013.68 (as of 01/31)

- Box Tops for Education check arrived for $1,993.20.

- A check for $5,000.00 was issued for the 5th Grade Camp Widji trip

The insurance invoice did arrive and John will process that payment. Budget allows for $400 and bill is approximately $330.

The board unanimously approved the Treasurer’s Report.

**Teacher Report**

* Julie Stonehouse shared examples of 5th grade books and offered a thank you for the support.
* Students are encouraged to take action on learning and community involvement. Some examples have been kids shoveling, attending city council meetings, and volunteering at established organizations,
* 5th grade exhibition project is coming up in the spring. Students have been working on technology with dedicated coach. They will have technology support a few days a week as they ramp up to exhibition day.

**Principal Report**

* Read A Thon is happening now, PA system is down but it is still going well.
* Partnering with YMCA to develop “Y Zone” – after school program to help with after school homework help.
* Technology update- Matoska is up for replacement for all computers. Working with district to determine best plan for 5-6 year technology needs.
* Lots of in days and missed days this winter! Teachers are working hard to get kids moving and new gym space is very well used.
* Enrollment for next year is sitting at 75-80 kindergartners.
* Conferences are moved to April 3rd, 7rd, 10th.
* Parking lot safety - Please do call the office with any reports of students/parents not following safety protocol in the parking lot.

**Activities Update**

**Carnival**

* Committee looking for suggestions and still looking for volunteers to help with planning and day of event. John suggested that the carnival committee create their own volunteer coordinator position.
* DJ has committed to donating time.
* Potential to team up with Bear Power.
* Idea to track games for future understanding of what games are popular.

**Read-A-Thon**

* Medals are purchased for reading winners and pencils for participation.
* Ideas on how to incentivize the kids to read the whole school year? Bring to next meeting if anyone has ideas.
* Read A Thon done Feb 24th.

**Fundraising**

* Coupon books – not going to do any coupon books this year. Fundraising plan already set for the school year.
* Chip Shoppe – signed on to another school year.
* Chipotle- White Bear Ave location, possibly April 24th. 50% proceeds go to Matoska.
* Cami Raeburn looking into professional sports night fundraising.

**Google Drive**

Email minutes to Matoska [Parents@gmail.com](mailto:Parents@gmail.com). Will save documents on shared drive.

**Buzz Sheet Ideas**

* Nothing new

***Next meeting on March 17th due to Spring Break. Spring elections will be discussed in March.***

**Meeting Ended at 7:45 pm.**

**Attendees**

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| --- | --- |
| **Board** | **Staff** |

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| --- | --- | --- | --- |
| Becky Richnofsky (Co-Chair) | **X** | John Leininger (Principal) | X |
| Heather Gysbers (Co-Chair) | X | Kirsten Duoos (IB Coordinator) |  |
| John Rogers (Treasurer) | X |  |  |
| Courtney Gibbs (Secretary) | X |  |  |
| Jill Harding |  |  |  |
| Angel Fleming | X | **Others in Attendance** |  |
| Sonya Zuker |  | Dawn Hank- WB Area Educational Foundation | X |
| David Miller |  | Julie Stonehouse | X |
| Jodi Hawkins |  |  |  |
| Jessica Ellison | X |  |  |