**Matoska International Parent Board**

**Meeting Minutes April 9, 2013**

The meeting began at 6:35 p.m. Those present introduced themselves. John Rogers served as timekeeper.

**Secretary’s report – Jennifer Weddell**

The March minutes were unanimously **approved**.

A flyer to recruit parents and guardians to run for the MIPTO board next year will be sent home this week. It will also be available at a MIPTO table at the Art Show this Friday. There will be information about the Digital Drive technology fundraiser at the table as well. Jennifer will set up the table and Angel, Shannon, and others will take a turn staffing the table.

**Treasurer’s report – Angel Fleming**

* Savings balance per 3/31/13 bank statement is $21,262.82
* Checking balance per 3/31/13 bank statement as of is $9,175.70
* Year-to-date income through March is $35,334.53
* Year-to-date expenses through March are $26,539.00

Angel reported the following to the board members in an email on April 3:

“Sarah Wagoner let me know that the patrol captain for next year will not be going to camp this summer. They did not go last year and most likely will not be sending anyone in the future. Last year we voted that $200.00 in camp funds be reallocated to the patrols Valleyfair trip and the board approved this request. So I am putting a vote out to you for the same thing – that the $200.00 in camp funds be reallocated to the patrols Valleyfair trip.”

Eleven board members responded by email within 48 hours and they unanimously **approved** the request.

The Kindergarten team requested approval to use their field trip funds for an in-school “field trip” (bringing in a storyteller) related to their Tales We Tell planner. Fifth grade team did the same thing with their field trip funds. The board agreed that this is an acceptable use of field trip funds, considering the high cost of busing. A footnote will be added to the budget to reflect that this is an option for classroom field trip funds.

Our nonprofit liability and fidelity insurance has been renewed.

The board unanimously **approved** the treasurer’s report.

**Staff Report – Kirsten Duoos**

The new temporary computer lab was installed in the Spanish room over Spring Break.

The ChromeBooks have arrived. Some teachers have started using them to get familiar with how they can be used in the classroom. Chris Dahl has some funding available to add a few more, and John Leininger ordered a few more iPads so they are close to a full classroom set.

Testing starts next week, first MCAs and then MAP.

The construction fence is up and work should begin soon, possibly next week.

There will be some staffing changes in the building next year; 1st grade down one, K up one (1/2 day), up one in 3rd, down one in 4th. Final staffing decisions should be announced in a week or two.

There was a conversation about a new cognitive abilities test that was given to 2nd grade students this spring. This will help determine clusters for 3rd grade classrooms next year and will help to narrow the spectrum of students in any given classroom, to better balance and serve all kids, including gifted kids and struggling kids.

Our IB evaluation visit is coming up this fall. Staff is preparing and expects to be ready.

**Carnival Update – John Rogers**

Donation letters have started going out. They are planning to have an iPad Mini as the raffle grand prize and possibly a hotel stay as the 2nd prize. There will be pizza, cookies, mini donuts and Acapulco food. Instead of a dunk tank this year there will be a “jail” that people can put teachers in for a donation.

**Ashland Productions**

All the shows nearly sold out. It was a big success and lots of staff and teachers attended, along with many friends and family members. We sold enough tickets to recoup the cost of the program.

**Staff Appreciation**

…is the week of May 6. Ideas were discussed. Shannon and Becky will coordinate staff appreciation and let others know how they can help.

**Fundraising Ideas**

Angel presented a coupon book fundraiser opportunity. The company is based in Pennsylvania and is just entering this market. The board agreed that this did not seem like something that made sense for us. Shannon presented a potential art program fundraiser with Square 1 Art, an online company that creates gift products and keepsakes of students’ artwork. Shannon will discuss this idea with the Art Enrichment program leaders to see if they would like to incorporate it into the art program, before the board makes any decision or recommendation.

**Digital Drive**

Angel reported that three $100 donations have come in so far. John R. presented information about a grant opportunity from the American Honda Foundation. The board discussed other grant funding ideas, particularly for technology, and agreed that we should seek a community member with grant-writing experience to help with this. Jennifer will write a notice for Sonya to put in the next Buzz Sheet.

The meeting adjourned at 8:10 p.m.

Meeting Attendance

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| **Board Members** | **Staff** |
| X | Shannon Otto (Co-Chair) |  | John Leininger (principal) |
|  | Cami Raeburn (Co-Chair) |  | Gayle Chapman (volunteer coordinator) |
| X | Angel Fleming (Treasurer) | X | Kirsten Duoos (IB coordinator) |
| X | Jennifer Weddell (Secretary) |  |  |
| X | Jodi Hawkins |  |  |
|  | Michelle Johnson | **Others** |
| X | Becky Richnofsky | X | Janet Newberg (school board) |
| X | John Rogers |  |  |
|  | Lisa Setterlund |  |  |
|  | Sonya Zuker |  |  |

**The next regular meeting of the Matoska International PTO board will be held on Tuesday, May l4th at 6:30 PM in the school’s media center. All are welcome to attend.**

**Please visit our website at** [**www.matoskaparents.weebly.com**](http://www.matoskaparents.weebly.com)**, for meeting minutes, agendas, and more.**