**Matoska International Parent Board – School Year 2013-2014**

**Meeting Minutes – June 10, 2014**

**Introduction**

The meeting began at 6:15 p.m.

**Previous Minutes**

The May minutes have not been reviewed or approved yet. Email vote to be sent out when May minutes are reviewed by current board members.

**Secretary’s Report**

* Review new parent recruitment procedures at August meeting with new members.

**Treasurer’s Report – John Rogers**

May 2014

- Savings balance per bank statement as of 05-30-14 is $32,955.31

- Checking balance per bank statement as of 05-30-14 is $7,459.53

* Year-to-date income is $ 52,400.19 and expenses are $ 25,124.69 (as of 05/30)
* Email vote is needed for spend down of excess funds from this year.

The board unanimously approved the Treasurer’s Report.

**Principal Report**

* Matoska will be hosting the south end summer school program is being planned currently and looks like a great option for kids. The program is partnering with the playground program and working to provide transportation where needed. The school will be secure while summer school is in session.
* Katie Novatny has been hired as a new kindergarten teacher to replace Rachel Gifford. She is joining our community with previous experience at the Hmong Charter School most recently.

**Activities Update**

**Overall Discussion**

* discussed possibility of not holding Fun Day next year, and instead using any funds from that for support elsewhere in the school. Will discuss further at August meeting with new board members.

**Fun Day**

* Kids and parents had loads of fun.
* Advise starting volunteer recruitment earlier if holding Fun Day next year.

**For August Meeting**

* Discuss meeting times and dates.
* Vote for officers.
* Discuss possibility of “cloud” account with Board member access for financial documents, etc.

**Budget Committee Meeting**

* Email invite will be sent out for any interested parties to help plan next year's budget. Meeting is expected to be held in late June or mid July.

**Parent Involvement**

* “Room Parent” idea has been discussed for next year. Teachers would be able to coordinate with one parent who would then reach out to other parents in the same class to assist teacher with anything needed.
* MIPTO “action team” has been discussed as well. Formation of this group was suggested by Shannon Otto, a Matoska parent. New board with discuss further at August meeting.

**Other notes of interest**

* Pam Winkler thanked the Board on behalf of the teachers for another successful year. She expressed many thanks and gratitude for all the hard work put in by Matoska's many volunteers and Board members.
* Ms. Farinella wrote a thank you note to the MIPTO for funding the music-themed rug in her classroom. Response from kids has been great, and the new rug will provide many learning opportunities for Matoska kids and teachers.

**Meeting Ended 7:15 pm.**

**Attendees**

|  |  |
| --- | --- |
| **Board** | **Staff** |

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| --- | --- | --- | --- |
| Becky Richnofsky (Co-Chair) | **X** | John Leininger (Principal) | X |
| Heather Gysbers (Co-Chair) |  | Kirsten Duoos (IB Coordinator) |  |
| John Rogers (Treasurer) | X |  |  |
| Courtney Gibbs (Secretary) |  |  |  |
| Jill Harding |  |  |  |
| Angel Fleming | X | **Others in Attendance** |  |
| Sonya Zuker |  | Pam Winkler | X |
| David Miller |  | Josh Hern (new board member) | X |
| Jodi Hawkins |  |  |  |
| Jessica Ellison |  |  |  |

**Google Drive**

Email minutes to Matoska Parents@gmail.com. Will save documents on shared drive.